



**B. P. PODDAR INSTITUTE OF MANAGEMENT & TECHNOLOGY, SALT LAKE CAMPUS
EN – 31, SECTOR – V, SALT LAKE, KOLKATA – 700091**

INSTITUTIONAL CALENDAR

SESSION: 2023 – 2024

SEMESTER: EVEN

Sl.No.	Program Details	Date
1	Placement Readiness Program for Final year BBA & BCA	9 th -13 th January, 2024
2	Continuation of Academic Program for Odd semester 2023-24 BBA,BBA(BA) & BCA 1 st semester: class recommencement	9 th January, 2024
3	Academic Program for BBA,BBA(BA) & BCA [4 th and 6 th semester]: Even semester Class commencement	18 th January, 2024
4	Submission of CA-1,CA-2,CA-3 for Odd semester 2023-24 BBA,BBA(BA) & BCA 1 st semester	1 st – 27 th January, 2024
5	CA-1 for BBA,BBA(BA) & BCA [4 th and 6 th semester]: Schedule for submission of Reports & Quiz/Oral/Viva/Tests/Assignment	23 rd – 31 st January, 2024
6	CA-1 Marks Submission for BBA,BBA(BA) & BCA [4 th and 6 th semester]	1 st – 5 th February, 2024
7	Odd Semester 2023-24 MAKAUT Session/ Practical Examination 1 st semester BBA,BBA(BA) &BCA	7 th -10 th February, 2024
8	Saraswati Puja Celebration	14 th February, 2024
9	Internal lab test/ viva/Presentation for Practical & Sessional papers for BBA, BBA(BA) & BCA [4 th and 6 th semester] And Final year project evaluation 1st	15 th – 29 th February, 2024
10	Odd Semester 2023-24 MAKAUT Theory Examination 1 st semester BBA ,BBA(BA) & BCA	16 th -27 th February, 2024
11	CA-2 for BBA,BBA(BA) & BCA [4 th and 6 th semester]: Schedule for Presentations & Quiz/Viva/Oral/Tests/Assignment	17 th February – 1 st March, 2024
12	Academic Program for BBA, BBA(BA) & BCA (2 nd semester) class commencement	5 th March, 2024
13	CA-2 & PCA-1 Marks Submission for BBA,BBA(BA) & BCA [4 th & 6 th semester]	1 st – 5 th March, 2024
14	Parents Teachers' Meet	First week of March
15	1 st Attendance Report for BBA,BBA(BA) & BCA [4 th and 6 th semester]	9 th March, 2024
16	Forum Activity	5 th March – 30 th April, 2024
17	CA-3 for BBA,BBA(BA) & BCA [4 th and 6 th semester]: Internal Examinations	14 th – 16 th March, 2024
18	NSS Activity	To be declared later
19	Publication of Magazine & Wall magazine	To be declared later
20	Cricket Tournament	21 st – 28 th March , 2024
21	CA-3 Marks Submission for BBA,BBA(BA) & BCA [4 th and 6 th semester]	1 st – 4 th April, 2024
22	Submission of CA-1,CA-2,CA-3 for BBA,BBA(BA) & BCA 2 nd semester	As per University schedule
23	Tech-Fest	April,2024
24	1 st Attendance Report for BBA,BBA(BA) & BCA 2 nd semester	9 th April, 2024
25	2 nd Attendance Report for BBA,BBA(BA) & BCA [4 th and 6 th semester]	25 th April, 2024
26	Internal lab test BBA,BBA(BA) & BCA	25 th – 29 th April, 2024
27	Final year Project Evaluation 2 nd	26 th – 30 th April, 2024
28	CA4 & PCA2 submission	1 st – 4 th May, 2024
29	2 nd Attendance Report for BBA,BBA(BA) & BCA 2 nd semester	10 th May, 2024
30	MAKAUT Practical, Sessional & Viva-Voce Examination Slot	22 nd - 28 th May, 2024
31	Marks submission for Practical, Sessional & Viva-Voce	22 nd - 28 th May, 2024
32	MAKAUT Theory Examination Slot	3 rd -22 nd June, 2024

Dr. Debasis Ray
Principal