



Ref: bpp/slt/admin/notice/211/2022

Date: 17<sup>th</sup> September, 2022

## Notice for University Registration for 2022 (Only for CET Allotted Candidates)

All CET Allotted Students of 1<sup>st</sup> year BBA, BBA(BA) & BCA are advised to bring following original documents to the Institute along with good quality photocopy for certification by the college/department on photocopy with official seal/stamp as per schedules as mentioned:

1. Student Photo (Soft Copy – Passport Size)
2. Student Signature (Soft Copy)

### Documents to be certified by the College authority for upload:

3. Student DOB
4. Student Allotment/ Rank Card
5. Anti-ragging (See the notice)
6. Domicile Document (For students who belong from West Bengal)
7. Caste Certificate (when applicable)
8. Last Qualifying Exam Mark sheet (10 + 2)

### Schedule:

Date	Timings	Stream
21/09/2022	11:00 AM – 04:00 PM	BCA (CET I)
22/09/2022		BCA (CET II)
23/09/2022		BBA (CET I & II)
24/09/2022		BBA(BA) (CET I & II)

**Requisite Registration and University Development Fees (500/- + 1650/- = 2150/-)** are to be payable by cash at the Campus as per above schedule.

**Note:** Students must carry android mobile along with Adobe Scan application.

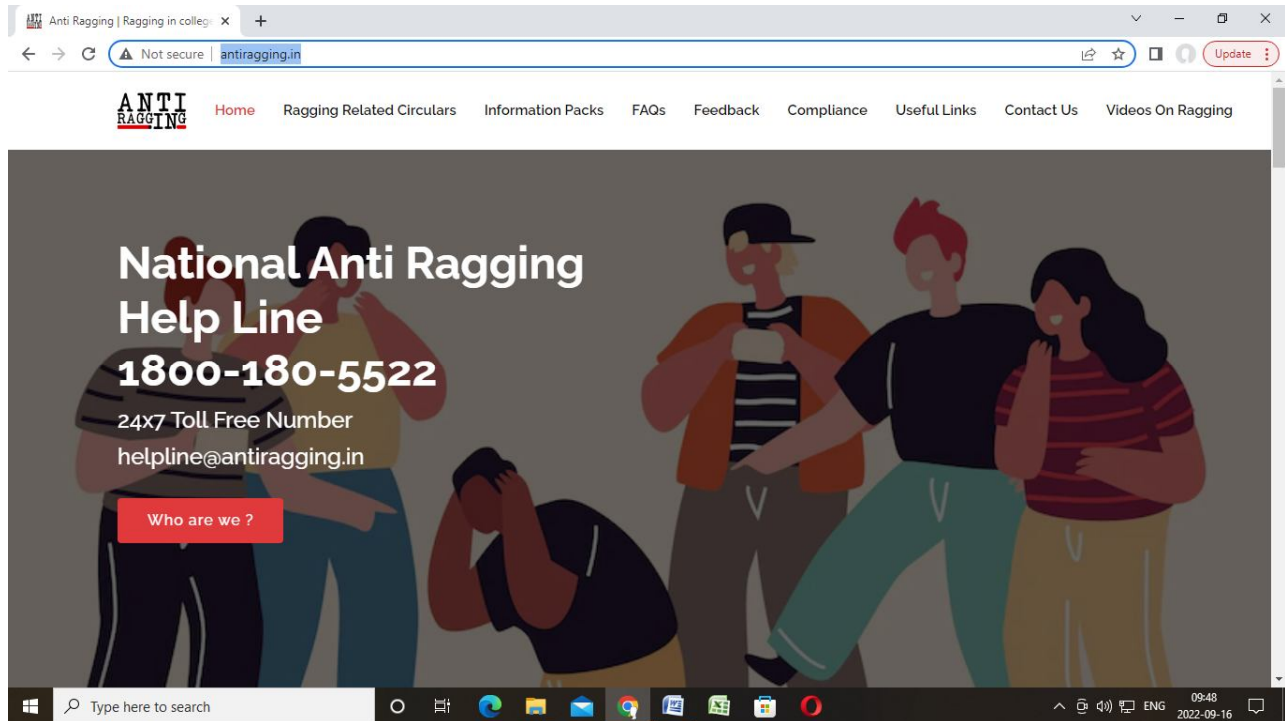
Copy to: 1) Principal  
2) 1<sup>st</sup> Year Coordinators  
3) Web Site  
4) Students through Mail

  
\_\_\_\_\_  
Partha Sen  
Administration (Add.Charge)

## Steps are to be followed to fill up Online Student Anti-Ragging Affidavit in UGC Portal

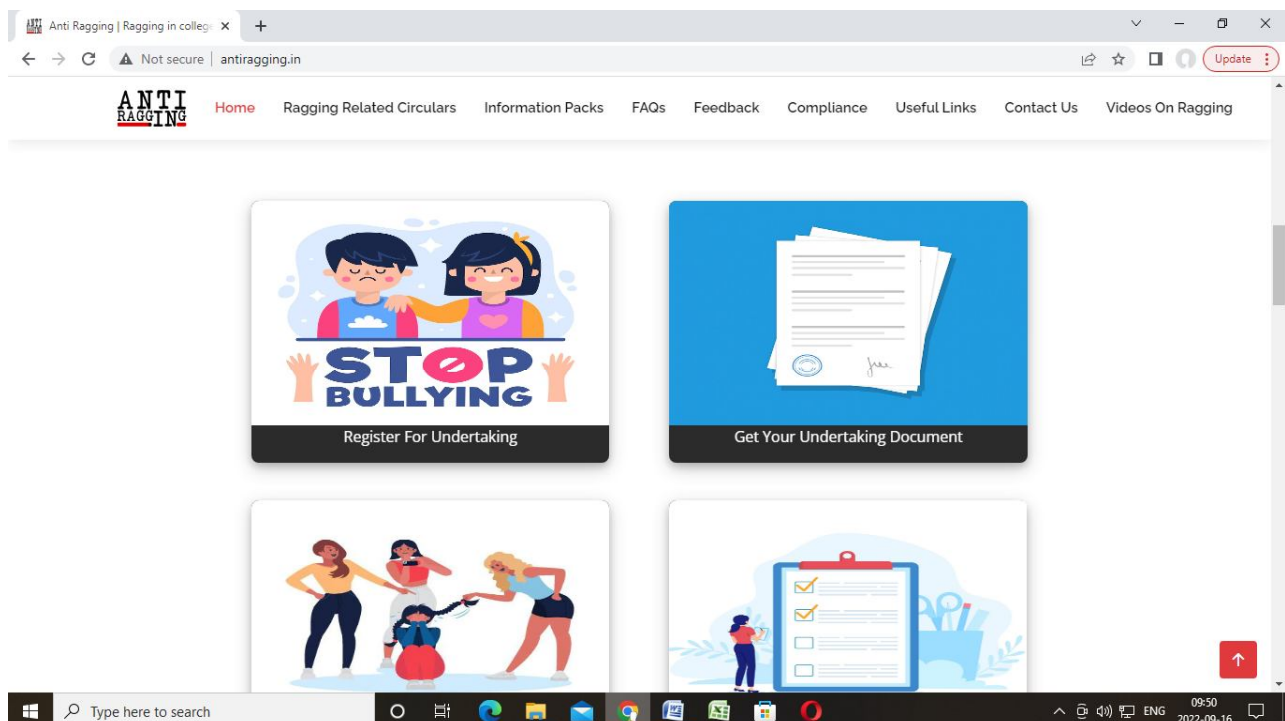
### Step 1:

Type the URL: <http://antiragging.in/> , following Home Page will be opened.



### Step 2:

Then scrolled down the page and click on “Register for Undertaking”





### Step 3:

Following screen will appear with three Buttons. Click on “Affiliated College” Button.

Anti Ragging | Ragging in colleges

Not secure | antiragging.in/affidavit\_registration\_disclaimer.html

**ANTI RAGGING** Home Information Packs Feedback FAQs Compliance Useful Links Contact Us Videos On Ragging

## You are going to fill an Affidavit for antiragging

TO BE FILLED BY A STUDENT

Fields marked with \* are compulsory.

- If you do not have an E mail address please create one before you fill in this form.
- If your mother or father or guardian does not have a phone or a mobile phone or email then please give the numbers or email of their friends or relations or neighbors.
- If you do not have a mobile number, then please give the mobile number of your friend in the college.

After filling this form successfully you can download the Student's Anti Ragging Undertaking and the Parents Anti Ragging Undertaking from Website. Please print both the Undertaking, sign them yourself, request your parents to read the details and request them to sign their Undertaking and then present both at your college at the time of registration, each year.

Choose your Educational Institute Type  
(Follow \*\* For Help)

**Affiliated College** **Standalone College** **University**

Type here to search

09:52  
2022-09-16

### Step 4:

An Online Form will open; fill you details carefully and correctly accordingly and the college details are to be entered as given below:

**ANTI RAGGING** Home Information Packs FAQs Feedback Compliance Useful Links Contact Us Videos On Ragging

### College Details

State in which college is based\* WEST BENGAL

College Name\* B. P. Poddar Institute of Management & Technology 301 (C-6317)

Name of Affiliated University\*

College Code	C-6317
College Name	B. P. Poddar Institute of Management & Technology 301
University Code	U-0592
University Name	Maulana Abul Kalam Azad University of Technology West Benj

Director's Name\* Dr. Subir Choudhury

College Phone Number\* +91 8017652567

College Landline Number 23572509

Nearest Police station\* Electronics Complex

09:52  
2022-09-16



### Step 5:

Enter Course Details. Enter the No. of Students in your class will be for BCA: 90, BBA: 60 and BBA(Business Analytics): 60

**ANTI RAGGING** Home Information Packs FAQs Feedback Compliance Useful Links Contact Us Videos On Ragging

Nearest Police station \* Electronics Complex

### Course Details

Under Graduate or Post Graduate\* Under Graduate Degree

Name of the Course \* BCA

Number of students in your class\* 90

Current year of study\* 1

### UGC Regulations

I confirm that I have read UGC's regulations on Ragging.(To read, click on the link [ABSTRACT OF UGC REGULATIONS ON RAGGING](#))

I confirm that I have read the Judgment of the Hon. Supreme Court on prevention of Ragging (To read, click on the link [SI IMMADV](#))

### Step 6:

You will be received a Mail (it may takes some time) where you find two PDF Attachments of Affidavit on behalf of Student and Guardian

### Step 7:

Take a hardcopy print of both PDF Attachments and Full Signature( Student and Guardian) on respective Affidavit.

**Antiragging Phone Number: 1800-180-5522**

**All students are advised to submit both Affidavit duly signed along with the other documents which are to be uploaded during registration.**